



# IVETT KECSKES

## Graphic Designer

### PROFILE

I am an effective and proactive individual who has developed a strong background in graphic design, customer service, and office administration—a vital team member who has proven ability to work effectively on her own initiative. Also capable of accepting responsibility and working to timings and deadlines in order to achieve results.

As a reliable and responsible person, I would like to find a position where I can grow and improve my professional knowledge.

### CONTACT

Kecskeslvett@gmail.com

647-242-5093

[www.IvettKecskes.com](http://www.IvettKecskes.com) (online portfolio)

[www.linkedin.com/in/ivett-kecskes-162509186](https://www.linkedin.com/in/ivett-kecskes-162509186)

### DESIGN SKILLS

**Excellent knowledge of Adobe CC** (InDesign, Illustrator, Photoshop, After Effect, Lightroom, XD, Character Animator, Premiere Pro)

**Basic understanding of HTML & CSS, WordPress & Sublime Text**

Nominated for the **"Best Motion Graphics" Award** at the TFS Festival of Films 2019

### PROFESSIONAL SKILLS

**Excellent MS Office Suite knowledge** (Word, Excel, PowerPoint, Outlook)

**Comfortable in Mac OS, Windows and Android**

**Basic Quick Book knowledge**

**Excellent people & time management skills**

**Easily manage a diverse workload**

**Great attention to details**

**Quick and responsive learner**

**Excellent organizational skills**

**Excellent communication skills** (English, Hungarian)

**Class "F" Ontario Driving License**

### INTERESTS

Shopping, Drawing, Gardening, Cars and Fashion

### REFERENCE

Upon request

### WORK EXPERIENCE

#### **GRAPHIC DESIGN MANAGER**

Dubwear Clothing Co.

Mississauga, ON 2022 - Present

Keep close contact with all clients to finalise orders

Creating new, and adjusting old designs for garment application

Maintain Website and social media sites, develop catalog, promotions, and new logo designs

Coordinate between clients, design team and production team in order to achieve the best results, train new employees

#### **GRAPHIC AND WEB DESIGNER**

Century Mart Inc.

Toronto, ON 2021 - Present

Developed the brand identity

Created and maintaining website and social media sites

Creating and posting advertisements, both digital and print

Managing inventory, PR, sales, delivery, customer service and marketing

#### **FREELANCE INTERPRETER**

CanTalk Canada Inc.

Ontario, Canada 2018 - Present

Telephone Interpreting for Law firms, Medical or Criminal emergencies, Insurance issues (Hungarian – English)

#### **GRAPHIC DESIGNER**

BMS Enterprises

Brampton, ON 2019 - 2020

Multitasked between 5+ projects regularly

Created designs for ads (print and digital), catalogs, new product packages, branding; new product photo-shoot and photo-retouching

Operated and maintained a large-scale (Oce-Arizona 480GT) UV ink printer

### EDUCATION

#### **Honors Diploma of Graphic Design and Interactive Media**

2018 - 2019 (4 Semester)

Toronto Film School, Toronto, ON

#### **Inventory Management Certificate**

2017

WIS International, Toronto, ON